

## Vacant Seat Matrix (1st Open Counselling)

**Program:** UG Diploma in German Language

**Department:** Skill Department of Language & Culture, SFASH

**Date of 1<sup>st</sup> Open Counselling:** 30 /07/2025

**Time:** 9.00 AM – 12:00 PM

**Venue:** Room No. 202, 2<sup>nd</sup> floor, 3W-Pushpagiri Bhawan

Shri Vishwakarma Skill University

Dudhola, Palwal, Haryana - 121102

Category	No. of Vacant Seats	
Open (AIC/HOGC)	1/4	
AIC/HOGC (EWS)	01	
SC	05	
BC	07	
PwD	01	
Supernumerary	Dudhola	02
	J&K	01
	Women	03
	Industry Sponsored Women	01
	PM Care	01

### **General Instructions for Open Counselling for Admissions: 2025-26**

1. Candidates interested to take admission in any program must report physically on the date of open counselling between 9:00 AM to 12:00 Noon and ensure to sign the attendance sheet available at the reporting venue for consideration of candidature in that particular program.
2. The documents of the selected candidates will be verified by the duly constituted admission committee.
3. The candidate must read the prospectus 2025-26 carefully before attending the counselling.
4. The candidate must bring all relevant original documents in support of their educational qualifications and category as mentioned in the prospectus, along with two sets of self-attested photocopies of all the documents at the time of counselling.
5. List of documents to be brought at the time of counselling:
  - I. 10<sup>th</sup> certificate for Age proof, Father's Name and Mother's Name
  - II. Qualifying examination pass mark sheet and certificate
  - III. Category Certificate as applicable (as per format mentioned in the Prospectus 2025-26 available at <https://www.svsu.ac.in>)
  - IV. Medical fitness certificate (as per Annexure-B-15 of the prospectus available at <https://www.svsu.ac.in>)
  - V. Anti-ragging certificates (as per Annexure B-14B of the prospectus available at <https://www.svsu.ac.in>)

VI. Declaration By Parent/Guardian (Annexure B-14A of the prospectus available at <https://www.svsu.ac.in>)

VII. Character Certificate from the Head of Institution last attended (as per format mentioned in the Prospectus 2025-26 available at <https://www.svsu.ac.in>)

VIII. Academic Year-Gap (If any) Affidavit to be submitted (as per Annexure B-13 of the prospectus available at <https://www.svsu.ac.in>)

IX. Migration Certificate (Except for Board of School Education, Haryana)

X. Aadhar Card (optional)

XI. 05 recent coloured passport size photographs

6. The candidate is required to deposit the application fee (as applicable) along with the semester fee as per the prospectus 2025-26 available on the University website on the day of open counselling or as per published schedule.
7. All fees are to be deposited through Online Mode only at the time of admission. (No other mode of payment would be accepted.)
8. The candidates who have already applied online via the university portal need not apply again; the hardcopy of the online admission form will be considered.
9. The fresh applicants have to submit the application fee as follows:

Sr. No.	Category	Portal category code	Fee (Rs.)
1.	AIC	A	500/-
2.	HOGC	A	500/-
3	BC of Haryana	B	250/-
4	EWS of Haryana	B	250/-
5	Jammu & Kashmiri Migrants	B	250/-
6	Female of Haryana	C	NIL
7	SC of Haryana	C	NIL
8	ST of Haryana	C	NIL
9	PwD of Haryana	C	NIL
10	Dudhola Candidates	D	100/-
11	Saksham Yuva of Haryana	E	50/-
12	Abhinandan: Veer Balidani Kritgayata Yojna (AVBKY) Wards & Spouse of Martyrs and Gallantry awards winners	F	50/-
13	Transgender	G	NIL